



Northeastern Catholic District School Board

Appendix B ALLEGATION OF CHILD ABUSE BY A STAFF MEMBER ON A STUDENT

1. The person receiving the disclosure, upon reporting to the Principal, will immediately report to the child welfare agency any suspicions and disclosure.
2. The Principal will immediately notify the appropriate Superintendent of Education.
3. Under no circumstance shall the implicated staff member be contacted regarding allegations or disclosure until specific instructions are received from the investigating agency. This procedure is designed to secure the safety of the students, to ensure the rights of the victim and the alleged abuser are protected, and to prevent possible destruction of evidence.
4. After a report has been made to the child welfare agency, the parents/guardians should not be notified until there has been consultation with the investigating agency.
5. Once a disclosure has been made, the disclosing student will not be questioned by any other staff, nor shall any other enquiries be made until directions are received from the investigating agency.
6. After consultation with the investigating agency and at an appropriate time, the Principal shall inform the employee that a report has been made. The employee will be informed of the right to contact his/her union or association for assistance and advice.
7. Upon notice of an allegation of abuse against an employee of the Board, which the Director of Education or his/her designate believes is serious, the Director of Education/designate shall remove the employee from direct unsupervised contact with students.
8. The Principal should consult with the investigating agency and the Superintendent of Education to determine an appropriate communication strategy, if appropriate.
9. When the alleged abuser is the Principal, the employee suspecting the abuse shall report to the child welfare agency and notify the appropriate Superintendent of Education, who has the duty to enact the procedures accordingly.

